



**CULVERT IMPROVEMENT PROGRAM  
APPLICATION FOR FINANCING ASSISTANCE**

PROPERTY OWNER NAMES (list all owners shown on deed):

PROPERTY ADDRESS:

PHONE NUMBER/EMAIL:

PARCEL IDENTIFICATION NUMBER (assigned by County Property Appraiser):

DESCRIBE THE CURRENT CONDITION OF THE CULVERT:

INCLUDE THE FOLLOWING DOCUMENTS WHEN SUBMITTING THIS APPLICATION:

- (1) An estimate for the cost of the Culvert Improvements proposed for the property, prepared by a licensed and insured contractor, which estimate must be valid for a period of not less than ninety (90) days from the date the application is submitted.

Once complete, you may email, mail, or deliver the application and estimate to:

[guettlerb@stlucieco.org](mailto:guettlerb@stlucieco.org) or  
Barbara Guettler, MSBU Coordinator  
2300 Virginia Avenue  
Ft. Pierce, FL 34982

PLEASE READ THE FOLLOWING CAREFULLY PRIOR TO SUBMITTING THIS APPLICATION:

- This is an application for assistance with financing the cost of repairs or improvements to a culvert located on your property.
- The cost of the culvert improvements loans will be repaid through the imposition of a special assessment against the improved property.
- The assessment will be collected in ten (10) annual installments on the property tax bill mailed by the County Tax Collector each November. The special assessment may be paid in full at any time.
- If your application is approved, the County will begin the process set forth in County Ordinance No. 21-004 for imposing the special assessment against your property. The process includes:
  - Entering into a financing agreement with the County which includes your consent for the assessment of the property and the terms for paying the assessment over time. The completed agreement showing all costs included in the assessment and related information will be provided to you upon approval of your application.
  - A public hearing at which you or any other affected property owner may appear and be heard with respect to the special assessments.
  - If the County approves the assessment at the public hearing, the funding amount will be paid to the culvert contractor upon completion of the work and inspection by the County.
- Participation in the culvert improvement program is voluntary. You may withdraw your application at any time prior to or during the public hearing, in which case the assessment will not be imposed against your property.
- You will receive mailed notice of the time, date and place of the public hearing.
- By submitting this application, the undersigned represents as follows:
  - The property is used only for residential purposes.
  - The property is developed with no more than one (1) dwelling unit or duplex unit.
  - The applicant is seeking funding for the repair or improvement of an existing culvert, not for new construction or development for which a certificate of occupancy has not been issued.

Signed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ .

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Printed Name