



**PLANNING & DEVELOPMENT SERVICES
BUILDING AND CODE REGULATIONS**

Marine Construction Checklist

Marine construction includes, but is not limited to, new construction, repair, alteration, or expansion of seawalls, bulkheads, revetments, riprap, docks, piers, wharfs, groins, and other marine structures including pile driving and dredging. When you submit your building permit submittal for any type of marine construction, you should use the following check list to determine if your application submittal is complete. Only complete submittals can be accepted for processing. Please call our staff in Building and Code Regulations at 772-462-1553 if you have any questions.

ITEM	COMMENTS
<u>Please Note</u>	All information is to be submitted in digital format through the CSS Portal with verifiable digital signatures, where applicable.
Notice of Commencement	A recorded Notice of Commencement for all construction with a value exceeding \$2,500 and mechanical work exceeding \$15,000 must be filed with the County and posted on the jobsite prior to the first inspection.
Electronic Documents	All proposed construction must be accurately shown on the plans including but not limited to building, electrical, plumbing, boat lifts, lighting, or other work. When required, plans must digitally sign and sealed by a Florida Registered Architect or Engineer.
Florida Department of Regulation (FDEP) Permit or Exemption	When you upload the building permit submittal, you must either have a permit or a permit exemption in writing from the FDEP. For further information, please contact the FDEP at 772-398-2806 in Port St. Lucie, or 561-681-6600 in West Palm Beach. In most cases, an exemption for projects of less than 1,000 square feet may be obtained through the FDEP website at www.floridadep.gov
Army Corps of Engineers Permit or Exemption	When you upload the building permit submittal, you must either have a permit or a permit exemption in writing from the Army Corps of Engineers. For further information please contact the Army Corps of Engineers at 561-472-3504.
Subcontractor Agreement	A notarized subcontractor agreement with original signature is required for <u>each</u> subcontractor on the job. The building permit cannot be issued until it has been determined that all subcontractors are properly licensed and registered. The use of unlicensed contractors is prohibited. A separate subcontractor agreement is required for each trade involved in the project from licensed contractors or owner builders.



Recorded Warranty Deed	<p>If the property has been purchased within the last six months, the Property Appraisers' records may not be up to date. In this case, we must see a recorded warranty deed in your name to verify ownership.</p>
South Florida Water Management District Permit or Exemption	<p>If the proposed construction is along the C-23, C-24, or C-25 Canals, you must present a permit or an exemption in writing from the South Florida Water Management District (SFWMD). For further information please contact SFWMD at 561-468-3989.</p>
Owner/Builder Affidavit	<p>When the applicant applies under the owner builder provisions of chapter 489.103(7), F. S. the applicant for this building permit must personally appear before our permit technicians to sign the permit application.</p>
Vegetation Removal Permit	<p>For any vegetation removal or clearing of land a vegetation removal permit is required. A complete, signed, and notarized vegetation removal application must be submitted with the building permit submittal. A vegetation removal plan is required including plans for preservation replanting and tree mitigation as applicable and must include a survey and a copy of a landscape plan. For more information, please contact the Environmental Resources Department at 772-462-2526</p>
Insurance Requirement	<p>In addition to the standard liability and workers compensation insurance, proof of Long Shoremen's Insurance is required.</p>

NOTES:

- ❖ Additional information beyond that contained in the above checklist may be required to ensure a complete review of your building permit application.
- ❖ All impact fees will have to be paid at the time of permit issuance.
- ❖ You are required to call for all inspections as indicated on your building permit and for a final inspection.