

Library Advisory Board Meeting Minutes
Monday, January 11, 2016

Chairman, Dr. Rudy Widman, called the meeting to order at 5:32 PM in the Fort Pierce Branch Library Meeting Room.

Members in attendance: Rudy Widman, Maureen Melvin, Eloise Cummings, Eukeba Jones, Ethel Rowland, Jewel Player. Also in attendance: Susan Jacob, Library Manager and Nancy Woodfin, Library Administrative Specialist. Absent were Carnelle Clifton and Marjorie Harrell.

The minutes from the last Board Meeting dated 10/16/2015 were distributed. A motion was made (Maureen Melvin) and seconded (Eloise Cummings) to accept the minutes as distributed. The motion passed.

Old Business:

- LM gave an update on Rosser Boulevard Branch. The bid package for the building renovations is set to go out in 30 days. The bid for the roof was separate and the accepted bid is \$158,000. Contract award for the roof will go before the BOCC to be approved on January 26, 2016.
- LM reported that 5 Day a Week Service has begun at all Library branches. Eight new positions were filled to allow for the extra service hours at Hurston and Port St. Lucie Branches. She said that some of the positions were filled with transfers/promotions from other branches while some are new hires.

She reminded the board that since 2010 Hurston and Port St. Lucie branches had been staffed by a team that split their hours between the two branches. Kathleen Flynn, the manager of that team stayed on at Hurston as Branch Manager while Sandy Henry Gordon was hired to manage the Port St. Lucie branch.

LM spoke about the new Youth Program Specialist, Chris Wilks, at Hurston Branch. She said that he has extensive experience with the “tween” age group that comprises the majority of Hurston’s youth patrons.

- LM reported that the page dedicated to the Library Advisory Board was up on the Library’s website. It includes the latest bylaws. Rudy Widman suggested that the LAB page be simple with basic information about the board and contain links that can be clicked on to read further, for example, a link to the bylaws rather than have them on the main LAB page.

A motion was made (Ethel Rowland) and seconded (Eloise Cummings) that the board members will look over the LAB page on the Library's webpage, determine whether they would like to have it changed as recommended and report their decision at the next meeting. Motion passed.

New Business:

- A review of the board appointments was discussed. Rudy Widman's term is set to expire soon. Ethel Rowland has been reappointed by Commissioner Tod Mowery for another 3 years. Question arose as to whether there are term limits. According to the bylaws board member terms are 3 years with no more than two consecutive terms to be served. Several members are beyond that. LM stated that the last time the bylaws were reviewed and updated was in 1999. Board determined that it was time for updating. A committee to review and propose changes to the bylaws was formed. This committee is comprised of Rudy Widman, Jewel Player, Eukeba Jones & Ethel Rowland. They will meet later in January and present recommendations at the next scheduled meeting.
- Election of officers was tabled until next meeting when the bylaws have been reviewed and proposed changes approved.

Friends of the Library Report:

- Rudy Widman reported that the Friends are considering a tribute to Susan Kilmer in the form of a commissioned portrait which could hang at the new Rosser branch. He asked Ethel Rowland if she would consult in obtaining an artist to paint the portrait. Ethel recommended a call to artists. LM stated that the portrait would be funded by donations that had come in memory of Susan Kilmer and that the Friends would commission the painting and donate it to the Library.

Library Managers Report:

- LM reported that the Library has written a letter of support for Indian River State College's Big Read grant. The featured author is Edwina Daticot's and the book her memoir, *Brother I'm Dying*. The college plans a series of lectures and events and the Library will feature the book in all book clubs and purchase multiple kits.
- LM reported that the BOCC just approved the move forward with the Library's migration to a cloud based system. This will allow for better service to our patrons and better access to updates in the system. The Library would no longer be on the county's server. Additional benefits will be a better looking catalog and 24/7 access to e-books and data base resources. The approximate cost from Sirsi Dynex, our provider, will differ from around \$62,000 in FY2014/15 to around \$73,000 plus a one-time \$15,000 migration fee. This has been budgeted for in FY2015/16.

- LM reported that Morningside Branch will be holding a Jumbo Book Sale Event on January 29 & 30. This sale will raise money through the Friends.
- LM reported that the Library is bringing back the very popular Treasure Coast Author's Book Fair where we will have 47 local author displaying at Morningside and Fort Pierce Branches. The event will be held on March 12.
- LM reported that the County Administrator has engaged staff countywide in a number of new initiatives. They include an employee engagement survey and performance management metrics. LM said that she serves on a task force that is surveying best practices of other counties to help in delivering better and more effective service to the stakeholder. She said that the county administrator also hopes to make better use of county advisory boards in figuring out county priorities.

Board Comments:

- Rudy Widman requested that the Library Manager provide an update to the "How Did We Do?" report that she provided to the board last year. He suggested an evaluation of the goals set forth in the most recent long range plan and a determination of how we have performed in achieving those goals.
- A brief discussion was held regarding board members who have missed multiple meetings and what should be done about it. It was determined that the board will look at what the bylaws say in this regard and discuss it at a future date.

Next meeting scheduled for April 18, 2016 at Fort Pierce at 5:30 PM.

A motion was made and seconded to adjourn the meeting (Eloise Cummings/Ethel Rowland).

Motion passed. The meeting was adjourned by Chair, Dr. Rudy Widman, at 6:35 PM.

Minutes approved by Library Advisory Board on April 18, 2016.