

Library Advisory Board Meeting Minutes  
Monday, January 23, 2017

Chairman Ethel Rowland called the meeting to order at 5:34 PM in the Fort Pierce Branch Library Meeting Room.

Members in attendance: Ethel Rowland, Maureen Melvin, Eloise Cumings, Margery Harrell, Rudy Widman and Jewel Player. Also in attendance: Susan Jacob, Library Manager (LM)  
Absent were Carnelle Clifton and Eukeba Jones.

The minutes from the last Board Meeting dated 10/17/2016 were distributed. A motion was made and seconded (Eloise Cumings/Maureen Melvin) to accept the minutes as distributed. The motion passed.

**Old Business:**

**New Branch Library-**

Library Manager gave an update on Rosser Boulevard Branch. On November 22, 2016, the BOCC voted to honor departing Commissioner, Paula Lewis by naming the Library the Paula A Lewis Branch Library. Commissioner Lewis has served 5 terms.

As stated at the last meeting, Construction commenced on August 1. She reported that construction continues to move along and we are still projecting a late August 2017 opening. Approximately 31% of the renovation is completed. LM has submitted for the first \$150,000 State reimbursement check. Postings have gone out for the 9 new positions. We expect to both promote from within and also hire from outside. Ordering the opening day collection is well under way.

**Advisory Board Webpage-**

Board reviewed the changes to the LAB webpage. Librarian, Randy Miller has totally revamped the Library's webpage, including this page. Board discussed the changes, remarking at how useful and accessible all information now is.

**New Business:**

**Election of Officers-**

The slate of Officers for 2017 was presented:

- Ethel Rowland –President
- Jewel Player-Vice President
- Eukeba Jones Secretary

A motion was made and seconded (Eloise Cumings/Maureen Melvin) to approve the officers for 2017 as presented. The motion passed.

### Policy Teen Area-

Board reviewed draft policy submitted by the LM (attached). LM explained that the new branch will have a Teen gaming area and that would necessitate a teen specific policy on appropriate behavior. Board discussion ensued. Ethel Rowland was skeptical of any policy regulating behavior. Former Librarian, Maureen Melvin remarked based on her experience, this Teen policy was pragmatic and necessary. A motion was made and seconded (Eloise Cummings/Rudy Widman) to accept the policy. The motion passed.

### **Friends of the Library Report:**

Friends did not meet in January.

Annual dinner was a success with a well- received speaker, Cassandra King. The speaker's honorarium was \$5,000 and while the dinner was well attended, the evening's proceeds were approximately \$1200.

The Friends will soon bring a recommendation to the County Administrator to rename the downtown Fort Pierce library after former Library Director, Susan Kilmer. Letters of support are being gathered. Discussion among the Board was very positive and expressed their willingness to write a letter of support if needed.

### **Library Managers Report:**

The Library's long range plan is a three year plan and is coming to the end of its cycle. Rather than do a new one for FY18, the LM suggested that we ask the BOCC to extend this one 2 years and develop a new 5 year plan after the new library opens. We anticipate that the new library will be very busy and it makes sense to do the new plan after realizing the full service impact. Board supported this and LM will bring it back for a formal vote at the next meeting.

LM was elected to the Board of Directors of the Tampa bay Library Consortium. This regional consortium has over 100 member libraries and is active in library advocacy, library continuing education, Ask-a-Librarian, and other programs.

Library has begun planning for Summer Reading Program. Once again the St. Lucie Mets and the Friends of the Library will be sponsoring the program and the Library will apply for additional funding through the Children's Services Council.

**Board Comments:** No Board comments, but County resident and member of the Treasure Coast Maker Space came to the meeting. He wanted to tell the Board about the maker space. Located at 462 SW Port Saint Lucie Boulevard, #136, Port St. Lucie, and open to the public, this community based tool house is designed to teach and provide a safe and efficient work space with tools that the average person could not buy on their own. LM suggested exploring possible collaboration with the Library and d took a Makerspace card.

Next meeting scheduled for April 17, 2017 at Fort Pierce at 5:30 PM.

A motion was made and seconded to adjourn the meeting (Jewel Player/Eloise Cumings)  
Motion passed. The meeting was adjourned by Chair, Ethel Rowland, at 6:40 PM.

Minutes approved by the Library Advisory Board on April 17, 2017