

Library Advisory Board Meeting Minutes  
Monday, October 15, 2018

Chair Ethel Rowland called the meeting to order at 5:32 PM in the Kilmer (Fort Pierce) Branch Library Meeting Room.

Members in attendance: Ethel Rowland, Michael Millstone, Eloise Cumings, Eukeba Jones, Jewel Armstrong Player, Marjorie Harrell and Rudy Widman. Also in attendance: Susan Jacob, Library Director and Nancy Woodfin, Senior Library Administrative Specialist.

Absent was Carnelle Clifton.

The minutes from the last Board Meeting dated 7/15/2018 were distributed. A motion was made and seconded (Eukeba Jones/Eloise Cumings) to accept the minutes as distributed. The motion passed unanimously.

Old Business:

Library Director gave an update on Challenged Book Procedure that was discussed at the previous meeting. She reported that the patron who had indicated interest in continuing the process of having the Advisory Board serve as final arbitrators on the book in question never followed through. LD said that regardless of the outcome of this particular case, it is good to have the written procedures in place.

New Business:

The meeting dates for 2019 were proposed. They are January 28, April 15, July 15 and October 21. Board members present concurred that these dates are acceptable.

Regarding board member terms, Library Director asked Ethel Rowland she wished to remain on the board. Her term is up in 2018. Ms. Rowland responded that she would remain on the board. Library Director stated that she would recommend to the appointing commissioner that Ethel be reappointed.

Election of Officers – a motion was made and seconded (Rudy Widman/Marjorie Harrell) to retain the lineup of officers that served the board in 2018. They are: Ethel Rowland, chair, Jewel Armstrong Player, vice chair, and Eukeba Jones, secretary. The motion passed unanimously.

Library director reported that the BOCC may be revisiting the county's budget depending on the outcome of the elections in November. She said that if this happens, the Library may be

asked to make cuts, and she asked the board their thoughts on from where these cuts should come. LD gave some examples of possible scenarios and asked that the board contemplate the issue. She stated that should the BOCC decide to revisit the budget before the next meeting she may call a special Library Advisory Board meeting to discuss the matter further.

#### Friends of the Library Report:

Rudy Widman reported that the Friends of the Library had met three times since the last advisory board meeting. He talked about the upcoming 38<sup>th</sup> Annual Meeting and Event which will take place on November 10, 2018, 5:30 – 9:00 PM at the Paula Lewis Branch Library. He said that the evening would include speaker, Dr. Kitty Oliver, hors d'ouerves, beer and wine. Price of admission is \$40 per person.

Dr. Widman reported that the Friends had held their election of officers and the roster has remained the same as last year. Carnelle Clifton, president, Paula Lewis, Vice President, Barnette Miller Moore, secretary and Padrick Pinkney, treasurer.

Dr. Widman said that the Friends held the portrait unveiling of Susan Kilmer, former SLC Library Director, which was commissioned by the Friends. He reported that the event, held at the Kilmer Branch on September 28, had gone very well and had good attendance.

Dr. Widman stated that Jim Wilder had given an update on the status of the Rupert J. Smith Law Library at the last Friends meeting. Mr. Wilder reported that the Law Library has a new website and that usage at the new Lewis location has increased.

#### Library Director's Report:

Library Director reported that fiscal year 2018 has come to a close. The proposed budget for FY19 is \$4,618,900. The Library has been busy gathering statistics from the past year with the findings revealing that circulation is up. She said that this is not solely due to the opening of the new branch and that EBook circulation has also increased.

Regarding the Lewis Library Construction Grant, LD said that there has been some progress, however, they have still not filed for the final payment from the state on the grant. LD has sought and been granted an extension to file for the remaining \$200,000, and will do so once things have been settled between the builder and the subcontractor over damage to the roof of the building.

LD reported that an incident at Kilmer has prompted supervisors to review policy on unattended children with staff at the branch. The review of the policy has alleviated confusion for staff.

Board Comments:

Marjorie Harrell talked about the Zora Neale Hurston Florida Education Foundation and their upcoming events. The events revolve around Hurston's latest book, *Baracoona*, will feature Dr. Deborah Plant, and will be held November 2 - 4, 2018. She asked the board to support the foundation and the events.

A motion to adjourn was made and seconded (Eloise Cumings/Eukeba Jones). The motion passed unanimously. Meeting adjourned at 6:39 PM.

Next meeting scheduled for January 28, 2019 at 5:30 PM at the Fort Pierce Branch.

Minutes approved by the Library Advisory Board on January 28, 2019