

Library Advisory Board Meeting Minutes
Monday, April 15, 2019

Vice Chair Jewel Armstrong Player called the meeting to order at 5:35 PM in the Kilmer (Fort Pierce) Branch Library Meeting Room.

Members in attendance: Eloise Cumings, Marjorie Harrell, Eukeba Jones, Jewel Armstrong Player, and Rudy Widman. Also in attendance: Susan Jacob, Library Director, Nancy Woodfin, Senior Library Administrative Specialist, and guest from the public, Judith Gibbons.

Absent was Carnelle Clifton, Michael Millstone and Ethel Rowland.

The minutes from the last Board Meeting dated 1/28/2019 were distributed. A motion was made and seconded (Rudy Widman/Eukeba Jones) to accept the minutes as distributed. The motion passed unanimously.

Old Business:

Library Director gave the board the highlights on the Budget submission for FY20. The budget includes spending of approximately \$21,000 over FY 19 including: \$8,500 for a second mobile computer lab, \$9,000 for additional e-content and \$5,000 for historical increases in subscriptions.

LD discussed budget proposals including: \$3,500 for an AWE children's computer for Kilmer Branch, \$35,000 for RFID (radio frequency identification) transition at Morningside Branch, \$200,000 to fund potential design plans for an improved Port St. Lucie Branch library, \$548,000 for an additional 11 FTE positions to fund expanded service hours at Kilmer, Morningside and Lewis branches with 6 day and 3 nights per week service. LD explained that all budget proposals would not necessarily be granted in the proposed year. Brief discussion ensued regarding selection process of locations for extended hours. LD explained that staff and additional service hours would be phased in. She said that the goal is to eventually have expanded hours at all branches.

LD distributed copies of a first draft of the Library's Long Range Service Plan for 2020-2024. She explained that a 5 year plan is required for the State Aid to Libraries grant that the county receives each year. She asked board members to read it and comment via email. The plan will need to go before the BOCC in August, 2019 so the Library Advisory Board will need to vote on the plan's approval at the July, 2019 meeting.

New Business:

LD presented two Library policies to the board. The first is a policy on dogs in the Library. She stated that the dog policy has already been reviewed by the county attorney. The second is a patron behavior policy which will still need to be reviewed by the county attorney. It replaces the Library's Patron Code of Conduct and is more concise in that it lists consequences for unacceptable behavior. Brief discussion ensued regarding both policies.

A motion was made and seconded (Eloise Cumings/Marjorie Harrell) to accept the dogs in the library policy as written. The motion passed unanimously.

A motion was made and seconded (Eloise Cumings/Eukeba Jones) to accept the behavior policy as written. The motion passed unanimously.

Now approved by the advisory board, both policies will go before the BOCC for approval in the near future.

Friends of the Library Report:

Rudy Widman reported that annual volunteer luncheon, which the Friends sponsor, will take place in two days at St. Lucie Trails Golf Club in St. Lucie West. He reported that the Friends are proposing that the annual meeting be held at Fort Pierce Yacht Club in November and that the speaker they are potentially working with is Rick Smith and his multimedia presentation on Patrick Smith's "A Land Remembered".

Library Director's Report:

Library Director gave an update on the prospect of rebuilding or renovating the Port St. Lucie Branch. She said that Parks and Recreation is willing to relinquish the shuffleboard court next to the library to allow for the requisite number of parking spaces needed for a larger building. LD reported that she has met with the Director of Planning for the city of Port St. Lucie to discuss options and has also had a preliminary "footprint" drafted by Peter Jones of St. Lucie County Planning & Development.

LD gave an update on the renovations to the Kilmer Branch second floor. She said that the second floor would be closed for roughly 5 weeks while crews painted, laid new carpet and installed a new reference desk. The first floor of the branch will remain open with limited services.

LD reported on interesting programs that are going on or being developed at the library. There's a foreign film series at Lewis Branch, a program called "Chill Time" for adults with autism and other developmental challenges and a sewing lab coming to Hurston and Lewis branches.

LD talked about the Summer Reading Program which kicks off in June. She reported that this year participants will be able to track reading online with a program and an app called Beanstack, which the Friends of the Library have sponsored. She said that the SRP team is working on a 2nd grade initiative to send staff into schools, talk to the second grade classes, and promote participation in the program.

LD reported that the Library is spearheading the fundraising efforts for the county's team for the 37th Annual Chili Cook-Off to benefit the Boys & Girls Clubs of St. Lucie County. All six branches held a used book sale, with books donated from the public, where over \$3,400 was raised towards the goal. The Library will have a booth at the cook-off. This year's theme is "Books" and the Library's team has chosen the *Mary Poppins* series as inspiration.

Board Comments:

Marjorie Harrell announced that she is collecting book donations for the Fort Pierce Juneteenth Celebration. LD thanked the guest, Judith Gibbons, for attending the meeting.

A motion to adjourn was made and seconded (Eloise Cumings/Eukeba Jones). The motion passed unanimously. Meeting adjourned at 6:45 PM.

Next meeting scheduled for July 15 at 5:30 PM at the Fort Pierce Branch.

Minutes approved by the Library Advisory Board on July 15, 2019