



**St. Lucie County Engineering Division**

2300 Virginia Avenue, 2<sup>nd</sup> Floor (Room #229), Ft. Pierce, FL 34982 772.462.1707

**Wireless and Telecommunications Right-of-Way Use Permit Application**

Please complete all areas of this permit application that are applicable to the project. The County accepts electronic submittal packages via email at: [RightofWayPermit@stlucieco.org](mailto:RightofWayPermit@stlucieco.org)

All work performed under this permit must comply with all attached General & Specific Conditions.

Applicant has six (6) months from date of permit issuance to commence work. If the project is delayed for any reason, the County may approve one (1) extension period of six (6) months. If work has not begun within the approved time frame, a resubmittal of the permit application will be required.

*note: contractor cannot apply on behalf of registrant or utility owner*

**Permittee's Name (Registrant)** \_\_\_\_\_ **SLC Registrant #** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Contact Person \_\_\_\_\_ E-mail \_\_\_\_\_

**AGENT / AUTHORIZED REPRESENTATIVE\*** (correspondence and review comments should be delivered to the following)

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Contact Person \_\_\_\_\_ E-mail \_\_\_\_\_

**\*Please attach a Letter of Authorization**

**NOTE: Information below for company that will be installing facilities within County ROW for Registrant**

*If Contractor or Subcontractor fails to register with the St Lucie County to work in the County and are caught in the field, the job will be given a stop work order until they are registered. If they continue to work without registering, the County Engineer and / or designee can refuse to allow them to work in the County and fines could be levied.*

**Contractor** (license holder's real name): \_\_\_\_\_

Doing Business As (Name of Company): \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Contact Person \_\_\_\_\_

Cell Number ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

**State Certification or Registration No.** \_\_\_\_\_ **SLC Certificate of Competency No.** \_\_\_\_\_

**Sub-Contractor Information** (if applicable)

**Sub-Contractor** (license holder's real name): \_\_\_\_\_

Doing Business As (Name of Company): \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Contact Person \_\_\_\_\_

Cell Number ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

**State Certification or Registration No.** \_\_\_\_\_ **SLC Certificate of Competency No.** \_\_\_\_\_

**Application Type**

Applicants Internal Work Order/Reference # \_\_\_\_\_

Single at one location     Single(s) at multiple locations     Consolidated (co-location up to 30)

**PROVIDE THE FOLLOWING INFORMATION FOR ALL LOCATIONS – MUST BE ATTACHED TO THIS APPLICATION**

Description of Location: \_\_\_\_\_

Longitude \_\_\_\_\_ Latitude \_\_\_\_\_

Pole Information (if applicable): Owner \_\_\_\_\_ Height \_\_\_\_\_ ID# \_\_\_\_\_

**Equipment** (check all that apply)

Small Wireless     Micro Wireless     Other \_\_\_\_\_

**Installation** (check all that apply)

**Aboveground Utility Construction**

On Existing Utility Pole(s)     On Cable strung between Utility Poles     Underground     Ground Level

New Utility Pole(s)     Replacement of Existing Utility Pole(s)     Removal of Existing Utility Pole(s)

**Number of Poles:** to be removed \_\_\_\_\_ to be replaced \_\_\_\_\_ to be newly installed \_\_\_\_\_

**Underground Utility Construction Information** (if applicable)

How many linear feet of cable or wire to be installed \_\_\_\_\_

Directional Drill (under roadway and driveway only) \_\_\_\_\_

Open Cut in green space only (pavement not allowed) \_\_\_\_\_

**Permit Application and Supporting Documentation**

Note all items to be in accordance with St. Lucie County Communications Rights-of-Way Ordinance 20-001 and all County Standards.

Please submit one (1) electronic copy of fully executed application with plans and all required attachments.

Please initial below indicating the item has been included in the submittal package, acknowledgement (ACK), or mark N/A.

- \_\_\_\_\_ *Permittee / Applicant must be the Registrant (contractor cannot apply on behalf of registrant or utility owner)*
- \_\_\_\_\_ *Pre-submittal Meeting with County Engineering Staff attended or waived (attach signed copy of meeting summary sheet)*
- \_\_\_\_\_ *Applicant has notified Residents, Businesses and/or Public Schools on adjacent properties (attach notification statement)*
- \_\_\_\_\_ *Location(s) of all proposed facilities (Shown on Map & identified via, longitude/latitude, description, nearest intersection, etc.)*
- \_\_\_\_\_ *Project Description, Construction Schedule, & Cost Estimate (required)*
- \_\_\_\_\_ *MOT Plan (Vehicle and Pedestrian) and Sidewalk Closure Plan (if applicable)*
- \_\_\_\_\_ *Video or Photographic evidence of Pre-Construction Condition at each location (required)*
- \_\_\_\_\_ *Information showing back-up power supply meets state and county codes (if applicable)*
- \_\_\_\_\_ *Maintenance of Drainage (if applicable)*
- \_\_\_\_\_ *NPDES Permit (if applicable)*
- \_\_\_\_\_ *Locates will be called in to Sunshine One Call - 800.432.4770, prior to installation*
- \_\_\_\_\_ *Signed and sealed Structural Engineering Certification - Plans (11" x 17") (if applicable)*
- \_\_\_\_\_ *Signed and sealed Civil Engineering Plans (11" x 17")*
- \_\_\_\_\_ *ALTA Survey (as required, if not included on Engineering plans)*
- \_\_\_\_\_ *Current Site Plan showing (separate, if not included on Engineering plans):*
  - a. \_\_\_\_\_ *Location and dimensions of existing driveways and sidewalks*
  - b. \_\_\_\_\_ *Location of all streets and labeled with street names*
  - c. \_\_\_\_\_ *Location of all water lines labeled if St Lucie County, highlighted in blue*
  - d. \_\_\_\_\_ *Location of all sewer mains labeled if St Lucie County, highlighted in green*
  - e. \_\_\_\_\_ *Location of directional drill or underground work, highlighted in yellow*
  - f. \_\_\_\_\_ *Trees or Landscaping to be impacted, removed or installed*
  - g. \_\_\_\_\_ *Location of drainage*
  - h. \_\_\_\_\_ *Height of all Utility Poles*
  - i. \_\_\_\_\_ *All adjacent property lines and applicable easements*



## St. Lucie County Engineering Division

2300 Virginia Avenue, 2<sup>nd</sup> Floor (Room #229), Ft. Pierce, FL 34982 772.462.1707

# Wireless and Telecom Right-of-Way Permit Specific Conditions

In accordance with St. Lucie County Ordinance No. 20-001  
Section(s) 44-6 & Section 44-11

1. Construction Performance Bond and Permanent Performance Bond naming County as obligee must be submitted in the amount as determined by the County Engineer, in full conformance with Section 44-7, **and accepted by St. Lucie County, prior to permit issuance.**
2. Payment of \$150 per pole annually for co-location of facilities on County owned poles must be received prior to permit issuance; Section 44-9 (3).
3. All equipment, placed within County Rights-of-Way must be identified as follows: minimum of 3" x 3" plate, plaque, label or any other means of identification, acceptable to County; containing the following information: Registrant Company Name and County Issued Registrant Number, Permit Number and Emergency Contact Phone Number.
4. Registrant shall notify St. Lucie County Engineering Division at least 24-hours, but no more than three (3) days in advance of commencing work in the public rights-of-way.
5. All Development and Objective Design Standards and Construction Methods for Placement or Maintenance within County Rights-of-Way must be in complete conformance with County Design Regulations and Sections 44-6 through 44-11 of St. Lucie County Ordinance 20-001.
6. Registrant and Contractor shall comply with all St. Lucie County Engineering Division's General Conditions and adhere to all applicable federal, state, and local laws.

- END OF APPLICATION -



**St. Lucie County Engineering Division**

2300 Virginia Avenue, 2<sup>nd</sup> Floor (Room #229), Ft. Pierce, FL 34982 772.462.1707

**THIS PAGE FOR OFFICIAL USE ONLY**

ROW Permit Number \_\_\_\_\_

Road Improvement Agreement Required:  YES  NO

Revocable License Agreement Required:  YES  NO

Right-of-Way Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reviewed by Acquisitions Division: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Specials Conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approval / Permit Issuance: \_\_\_\_\_

Issue Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ *Signature* Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ *Title*

Extension Requested:  YES  NO  
If YES, Date of Extension Approval: \_\_\_\_/\_\_\_\_/\_\_\_\_ & New Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Project Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date As-Builts Received: \_\_\_\_/\_\_\_\_/\_\_\_\_

Final Acceptance: \_\_\_\_\_  
*Signature* *Title*

Date of Final Acceptance: \_\_\_\_/\_\_\_\_/\_\_\_\_