# Owner Builder Residential Permit- New Construction Residential

## Application to issued

## Issued to Finaled

### Property Owner

Start

Jurisdiction

| City of PSL: | City of Ft. Pierce: | Town of St. Lucie Village: |
|---|---|---|
| cityofpsl.com 772-871-5213 | cityoffortpierce.com 772-467-3737 | stlucievillagefl.gov 772-466-6900 |

As required by FL SS- Appear in person to sign building permit, owner builder affidavit

Create an EnerGov account online

Apply for residential permit and upload documents; if you have subcontractors upload agreements into portal. Owner builder cannot be a mechanical subcontractor. If new construction needs a driveway permit concurrently.

If valuation is greater $2500 a notice of commencement is required to be recorded at COC. It can be uploaded or dropped off at the county.

Check for updates or required responses online

Pay invoice

Print all documents required from portal to be posted onsite

Start construction

Request inspections as applicable via the portal- how to attach a document to the inspection- contact the inspector for required

Invoice paid

When all inspections completed request CO (new construction)

### SLC Building Staff

Notarizes documents

If new residential construction invoiced prior to review and all others after permit is issued

Permit in Review

Invoice for any remaining fees- permit fees, impact fees link to impact fee here (new construction), additional inspection fee (as applicable)

Permit Issued

Solid waste fees may be assessed and invoiced

CO Is issued and permit finaled

Residential Permit Checklist Link

**Key:**

- Online via EnerGov
- In Person with SLC Building Staff