



**PLANNING AND DEVELOPMENT
SERVICES DEPARTMENT
Building and Code Regulations Division
2300 VIRGINIA AVE.
FORT PIERCE, FL 34982
(772) 462-1553**

**CHECKLIST FOR POOL SAFETY BARRIER
(FENCE)
PERMITS**

PERMIT APPLICATION – The following information must be completed on the permit application: <https://stluciecountyfl-energovpub.tylerhost.net/Apps/SelfService#/home>

- Site address
- Description (For Pool Safety Barrier be sure to indicate in the description; failure to do so will result in permitting delays.)
- Valuation (This value will be updated based on the ICC Fee Table)
- Owner's information
- Contractor/Owner-Builder information
- Fence Type
- Fence Height
- Notarized Contractor/Homeowner builder signature

PLANS AND DOCUMENTS – Provide Digital signed & sealed plans:

- Pool Safety Barrier Affidavit
- Manufacturer's specifications
- Installation instructions
- Plot plan or property survey showing the location of the safety barrier.
- Recorded Notice of Commencement for work valued at \$5,000 or more.
(NOC must be submitted to permitting prior to scheduling the first inspection.)
- ****If applying for the permit as a homeowner builder, a copy of the recorded warranty deed or property card showing homeowners name from the property appraiser's website must be submitted, along with HOB Affidavit.**

NOTES:

- If the safety barrier is being installed during the construction of a pool, the Fence Permit Application must be submitted with the Pool Permit.

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a supervisor.

Updated 9/4/2024